



**Request for Proposals – Dog Park Fencing City Hall**

**Kimberling City – Dog Park Fencing  
City of Kimberling City, Missouri**

**Proposal Released:** Friday, December 20, 2019 1:00 p.m. (CST)

**Proposals Opened and Recorded:** Friday, January 3, 2020 12:00 p.m. (CST)

**Submittal Contact:** Jerry Harman  
City Administrator  
City of Kimberling City  
34 Kimberling Blvd.  
P.O. Box 370  
Kimberling City, MO 65686  
(417) 739-4903

**Fencing Services – Request for Proposals**

The City of Kimberling City, Missouri is seeking a contractor that will install approximately 750 linear feet of fencing and five gates for a city dog park. This RFP is specifically for the materials and installation of fencing and gates.

**Method**

This solicitation is a request for proposals (RFP). Proposals received via the competitive bidding process will be reviewed by the Park Board and the Board of Aldermen. Proposals will be reviewed by the Park Board according to the selection criteria outlined in the RFP and a recommendation will be made to the Board for Aldermen for final selection.

Award of this contract, if any, will be to the company deemed best qualified, in accordance with the selection criteria, to perform the services outlined in this RFP and other services deemed necessary by the City. Pricing, while an important factor; will be only one criterion used to evaluate the responses to the RFP.

Proposals will be opened at the date and time specified and each company responding will be recorded as a respondent. Proposal content, including pricing, will be kept confidential until selection of the chosen firm.

The City may reject any proposal not in compliance with all prescribed public bidding procedures and requirements and may reject any or all proposals. The City reserves the right to waive any requirement or condition of the RFP upon finding that it is in the public's best interest to do so.

### **Background - Community Profile**

Incorporated in 1973 as a Fourth-Class City under Missouri Statutes, the City of Kimberling City is a residential and recreational municipality located approximately 45 miles south of Springfield Missouri, on Table Rock Lake. With a population of approximately 2,400, Kimberling City is the largest city in Stone County.

Kimberling City provides a full range of municipal services, including street maintenance, public parks, public works, sewer, community development, police, municipal court, human resources and finance.

### **Scope of Services**

The City of Kimberling City is seeking proposals from commercial grade fencing companies for the installation of fencing and gates for a dog park that will be developed in the city. The dog park is approximately 0.50 acre in size. See exhibits #1 and #2 for approximate measurements and placement.

- Supplying and installing perimeter fencing (approximately 750 lf.)
- Supplying and installing access gates (three (3) 4' wide gates human/canine access; and two (2) 5' wide swing gates for maintenance vehicles)
- All fencing shall be 5' tall chain-link, with both a top and bottom bar support, commercial grade only
- Supply options for non-vinyl (galvanized) and black vinyl coated style fencing and posts
- Fence installation in early January 2020

### **Materials Specifications:**

- 60" high, #9 gauge core or #8 gauge finish black vinyl chain link fence
- 1-5/8" O.D. SS20 (light commercial) top and bottom rail
- 2" O.D. SS40 (heavy commercial) line posts, 10' on center
- 2-1/2" O.D. SS40 (heavy commercial), corner, end and gate posts
- All gates to match fence: 1-5/8" welded frame
- Posts require twelve-inch (12") diameter concrete footings; minimum twenty-four inch (24") bury depth
- Hardware: All hardware (wire, couplings, connectors, screws, etc.) shall be zinc coated (galvanized) or black vinyl
- Gates: Install gates plumb, level, and secure for full opening without interference; All gates shall be constructed with anti-sag hardware; Access gates (3 ea.) shall be four feet (4') wide minimum and full fence height; Service gates (2 ea.) shall provide a

minimum ten foot (10') opening and may be single or double swing; Access gates shall include positive latching hardware capable of being secured with a padlock.

- General: Minimally trim trees/brush as necessary to install fence; Remove all brush trimmings from the site; Remove all construction materials and waste from site; Restore ground to original condition as best as possible

### **Insurance & Permitting Requirements**

The contractor will be required to carry Worker's Compensation Insurance, Bodily Injury and Property Damage, Automotive, and Owner's Protective Liability in the amount of \$100,000. Certificates of such insurance must be attached to each copy of the executed contract documents.

The contractor will be required to follow all state and local permitting processes, including a city contractor's license. Contractor will be required to call Missouri One Call system for locate requests before any digging or excavating. Locate Requests - 800-344-7483 or 811.

### **Requested Information**

If you or your firm is interested in the opportunity to work with the City, please provide the following information:

1. Company name and individual sales representative name and contact information, including e-mail, website addresses and year organized.
2. Information on any previous experience or services provided, including municipal experience.
3. Other factors or special considerations you feel would influence our selection.
4. List of three (3) references and contact information.
5. Proposal shall include a total fee for the scope of services. Costs should be itemized and broken down between materials and labor hours.

## **Submission Guidelines**

This Request for Proposals is being released on Friday, December 20, 2019.

Submittals must be in a sealed envelope clearly marked "Kimberling City Dog Park Fencing - RFP" Submission of all proposals (3 hard copy) must be received by 12:00 p.m. (CST), January 3, 2020 and directed to:

### **Kimberling City Dog Park Fencing - RFP**

Attn: Jerry Harman, City Administrator  
34 Kimberling Blvd.  
Kimberling City, Missouri 65686

Proposals will be opened and recorded on Friday, January 3, 2020 12:00 p.m. (CST).

The submittal shall be limited to 20 pages of material.

Questions regarding this Request for Proposal should be directed to Jerry Harman, City Administrator, (417) 739-4903 or emailed to [jharman@ckcmo.com](mailto:jharman@ckcmo.com)

Any proposals received after the specified date and time will be rejected and returned unopened. Proposals may not be modified or withdrawn after the submittal deadline. However, a respondent may withdraw one's proposal from the selection process at any time prior to the submittal deadline. The City reserves the right to extend the time for submittals.

Communication (other than through the process herein described) with the City, the selection committee, or the general public relative to this RFP prior to the announcement of a selection is strictly prohibited.

The City reserves the right to waive any irregularities and/or reject any and all submittals.

The City is under no obligation to award a contract to any firm submitting a proposal.

The City shall not be responsible for any costs incurred in the preparation, submittal and presentation of the proposal.

All materials submitted shall become the property of the City and shall be subject to the laws and regulations relating to the disclosure of public information. No guarantee of privacy or confidentiality is offered or implied.



Exhibit #1 – Approximate area and fence measurements



Exhibit #2 – Approximate fence and gate placements